

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.20
(ID # 19261)**

MEETING DATE:
Tuesday, July 26, 2022

FROM : HOUSING AND WORKFORCE SOLUTIONS:

SUBJECT: HOUSING AND WORKFORCE SOLUTIONS (HWS): Adopt the American Rescue Plan Nonprofit Sector Funding Recommendations and Approve the allocation of \$15 million to HWS to administer the funds for the Nonprofit Sector; All Districts. [\$15,000,000; 100% Federal ARPA Funding] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find the project is exempt for the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines Section 15061(b)(3);
2. Approve the allocation of \$15,000,000 in Federal funding under the American Rescue Plan Act of 2021 (ARPA) to the Department of Housing and Workforce Solutions (HSP) to establish the Riverside County Nonprofit Roundtable (RCNP) to address the negative economic impacts of the pandemic on nonprofits and to support community recovery efforts carried out by the nonprofit sector;
3. Adopt the funding framework recommended by the Nonprofit Roundtable membership which will be distributed equitably across all five districts through a competitive grant process; and
4. Approve and direct the Auditor-Controller to make the budget adjustments as shown on Schedule A.


ACTION: Policy, 4/5 Vote Required


Heidi Marshall, Director 5/31/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: July 26, 2022
xc: HWS

Kecia R. Harper
Clerk of the Board
By 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$14,960,822	\$ 0	\$15,000,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Federal ARPA Funding			Budget Adjustment: Yes	
			For Fiscal Year: 22/23	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On March 11, 2021, President Biden signed into law a \$1.9 trillion economic stimulus bill also known as the COVID-19 Stimulus Package or the American Rescue Plan Act (ARPA). The intent of the bill is to accelerate the United States' recovery from the economic and health impacts of the COVID-19 pandemic. ARPA includes \$362 billion in Coronavirus State and Local Fiscal Recovery Funds (ARPA Fiscal Recovery Funds) for the eligible state, local, territorial, and tribal governments. These ARPA Fiscal Recovery Funds can be utilized for four categories of eligible uses:

1. To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
2. To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
3. For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
4. To make necessary investments in water, sewer, or broadband infrastructure.

Riverside County's share of the American Rescue Plan funding is estimated to be \$479 million, of which the first installment of \$239,937,299 was received on May 10, 2021. Funds must be obligated by December 31, 2024, and are to be expended by December 31, 2026.

On April 27, 2021 (Agenda Item 3.5), the Executive Office presented the Board of Supervisors with a preliminary ARPA funding allocation and on October 19, 2021 (Agenda Item 3.5), presented a revised funding allocation after the U.S. Treasury released the ARPA interim funding guidelines. The funding allocation obligates funds to seven (7) categories: Infrastructure, Housing and Homelessness, Economic Recovery, County Departments Response, Nonprofit Assistance, Child Care, and Revenue Backfill.

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The Nonprofit Assistance funding category was established to continue the County's efforts to strengthen, expand and support the local nonprofit sector which has played a critical role in the pandemic response. This work was initiated with CARES funding in the form of small grants to support financially impacted non-profits. As the County moves to long-term strategies focused on impact, sustainability, and building economic and community resiliency, the Executive Office has established the Riverside County Nonprofit Roundtable (RCNR) to build a formal public-private-community partnership. The RCNR will provide guidance to the County on policy, funding, and partnerships that affect the non-profit sector. The first task of the RCNR is to provide funding recommendations for the \$15,000,000 in ARPA funding that the Board has allocated to nonprofit assistance.

The Riverside County Nonprofit Roundtable held an inaugural meeting on January 31, 2022, to begin the process of establishing a funding framework and recommendations to the Board. Since this date, the roundtable has held a series of meetings to assess needs, capacity, and long-term goals. The following framework is the culmination of these efforts.

Proposed Funding Framework

The RCNR is recommending two primary categories of funding assistance that will achieve the following:

1. Direct Financial Support and Assistance – this category of assistance is specifically designed to address impacted non-profit organizations that experienced public health or negative economic impacts due to the pandemic. Assistance provided under this category will combine financial grants and technical assistance to support the improvements of operational and fiscal capacity.

2. Programmatic Funding– a second broad category of funding that is recommended to financially support programming and services for disproportionately impacted communities including those communities with low Healthy Places Index (HPI) scores to advance the County's HPI goals and initiatives.

It is also recommended that the funds be divided equally among all five Supervisorial Districts to ensure access and benefit from this funding countywide.

Activity	Amount
Direct Financial Support and Assistance	\$7,250,000
Programmatic Funding	\$7,250,000
Administrative Costs: staffing (programmatic and fiscal), data analysis,	\$500,000

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<p>marketing, countywide nonprofit summit, and meeting materials for a two-year period. These costs include funding for a project manager whose responsibilities include the coordination of the roundtable efforts chief of which is designing a long-term sustainability plan.</p> <p>\$39,178 of this amount was spent in FY 21/22 for administrative staffing costs.</p>	
Total	\$15,000,000

Deployment of Funding

Following the approval of the above-recommended funding framework, the staff proposes the process detailed below to quickly deploy funding to the non-profit sector.

1. HWS staff in collaboration with Purchasing will issue a Request for Proposals (RFP) to identify an intermediary agency (or agencies) to serve as the lead agency to coordinate the countywide competitive grant application process and to provide direct financial support and assistance, and programmatic funding services to local non-profits. The ideal intermediary agency (agencies) would have prior experience with grant making, strong local relationships and presence, and extensive experience in the non-profit arena.
2. The recommended intermediary agency (agencies) and the contract will be presented to the Board for review and approval.
3. The intermediary agency will issue a competitive RFP to identify eligible non-profits countywide that meet the approved funding framework criteria and who meet all other ARPA guidelines. The RFP content, eligibility, and scoring criteria will be drafted by HWS staff. Funding recommendations and approvals will be prepared by the intermediary agency and presented to the Board for approval. The RFP will be structured to allow for multiple funding rounds to ensure the greatest possible opportunity for local non-profits to participate in this funding. Multiple funding rounds will allow room for minor program adjustments as needed.
4. A list of all applicants, funding recommendations, and outreach efforts will be provided to each Supervisorial office at the close of each funding round to detail program progress and reach.
5. The intermediary agency (agencies) will: obtain and process all required eligibility documents for individual applicants, issue grant checks/deposits, obtain and collect program-related documents for grant awardees and obtain and process closeout records. A final comprehensive report will be produced by the intermediary agency (agencies) at the program close and presented to the Board.
6. HWS will assign a full-time program manager to support and monitor the program.

Timeline

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July 26, 2022	Recommending funding framework and funding process submitted to the Board of Supervisors for review and approval.
August 2022	RFP issued to identify intermediary agency (agencies).
September 2022	Contract for the intermediary agency (agencies) brought to the Board for review and approval.
October 2022	Intermediary conducts outreach and announces the opening of the first RFP round.
November 2022	The first round of awardees announced.

Impact on Citizens and Businesses

The proposed direct financial support and assistance, and programmatic funding programs will utilize American Rescue Plan Act funding to mobilize the Nonprofit Sector in addressing the needs of disproportionately impacted communities that are low-income and underserved that have faced more severe health and economic outcomes like higher rates of COVID-19 mortality and unemployment, often because preexisting disparities exacerbated the impact of the pandemic.

Additional Fiscal Information

The following table reflects the amount spent in FY 21/22 for administrative costs and the remaining amount for FY 22/23, which totals up to \$15,000,000 of the allocated funds.

FY 21/22	FY 22/23	Total Cost:
\$39,178	\$14,960,822	\$15,000,000

Contract History and Price Reasonableness

All funds will be provided through a competitive process, the funding intermediary will be identified through a Request for Proposals (RFP). The intermediary will award funds based on a competitive RFP.

Attachment

- Schedule A – Budget Adjustment


 Heydee Koury, Sr Accountant - Auditor 7/20/2022


 Brianna Lontajo, Principal Management Analyst 7/20/2022

SCHEDULE A
Housing and Workforce Solutions
Budget Adjustment
Fiscal Year 2022/2023
Riverside County Nonprofit Roundtable ARPA

Increase in Appropriations:

21735-5501000000-525500	Salary Reimbursement	\$	460,822
21735-5501000000-536200	Contrib. To Non-County Agency	\$	14,500,000

Increase in Estimated Revenues:

21735-5501000000-763520	Fed-American Rescue Plan Act	\$	14,960,822
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